

BSLSC AGM

29/1/17

Sign off Minutes last meeting

DP, DG, EP, TM, DT

Agenda

Meeting opened at 4.35pm

1. To receive apologies for absence.

David Payne welcomed all to the meeting. David Grose sends his apologies, he is currently out of the country, David nominated Peter Miles to take over as President.

Voted all in favour.

Welcome from Peter Miles

President. Apologies for absence. Mark Taylor, Jason Jackson, Loic & Kate Doison, and families Churcher, Dods , Robinsons, Woods.

2. To confirm the minutes of the meeting held on the 22nd November 2015

No comments or observations. **Voted all in favour.**

3. Matters arising from the last Annual General Meeting.

No matters arising from previous years AGM.

4. Officers Reports:

Chairman – David Payne

Thank you everyone for attending today and giving up another Sunday afternoon for the Club.

Thanks also to David Grose and the staff here at the hotel for hosting us today.

2016 was another busy, challenging and fun year for Bantham SLSC. We've seen many new faces involved with patrolling, training, competition and water safety cover and thanks to all of you have got involved this year at any level. The club officers will give their own reports shortly to go into more granular detail of the season so I won't delve further, but I do want to thank you all for your involvement in making this club what it is. Without your vital support we wouldn't be able to operate as we do so thanks to you all for everything you do to make the club a success.

We've had a great year with training and competition, with more and more nippers, youths and senior have joined our ranks in 2016. This is moving us toward a stronger position for our Sunday patrols, which are the main reason the club exists.

2016 saw a hectic patrolling season with many incidents, rescues and assists carried out by our volunteer lifeguards. Some days we were working with the bare minimum numbers so I implore any of you who have the desire to help out with Sunday patrols to sign up as a volunteer with the RNLI. You don't need to be a qualified lifeguard to get involved and their website has all the information you need. I've also printed off some role descriptions for Lifeguard assistant and Lifeguard support for you to take away. So please, come and join myself and the team on summer Sundays for a full or part day. I promise you challenge excitement, fun and a great breakfast!

Finally, I have to say I'm very proud to represent you all as Chairman. It's been a great first year and I really appreciate your support. Thanks also to the committee for your tireless work this year. You all have busy lives and give up a lot of your time for the club so please accept my heartfelt thanks.

I hope you enjoy the rest of the meeting, and of course the hospitality afterwards in the village inn.

Captains Report – Loic Doison – read by Richard Gowers

An overview of season the club patrolling going pretty well

- The club patrolled 9 Sundays
- 1 Sunday was tight on volunteers
- Average of 4 people per day same people coming back – LD went through a list of people who helped
- Activity – 3000 actions , 5 rescues , 6 assistant , 5 major , 31 minor , 17 lost kids
- Good range of people age and Gender
- Sunday breakfast very good

Looking forward to 2017

We need more qualified staff if you want to get involved see me at the end.

Secretaries report - Richard Gowers

I have been in the roles for 2 years and am pleased to report that great progress has been made throughout the club

Committee meetings

The committee has met approx every month in 2016 – we have had 9 committee meetings in total

Membership

Membership numbers have increased by 1 this year helped by the Nippers up by 8 Youth up by 6 however numbers of Seniors has decreased by 13. Thanks to Jo Lawrence who administrated the membership

Nipper	51
Youth	58
Senior	54
	163

Building

The start of the season saw club members come and clean the club which was a great effort by all. The inside of the building is having a full repaint inside undertaken by Susan Churcher. Quite a few jobs have been done including a

There was a leak in Womens changing room again due to pipework – this has now been fixed
Keys – All locks are being changed shortly and only committee members will have keys

Website, Social media and Newsletters

The website has been updated regularly and we have managed to get out 3 newsletters
The Facebook page has been used regularly and all committee now have access to post

Events

Open Day beginning of August thanks to Sue Durant for organising and all her helpers
Club Champs in September was a great success with kind weather thanks for all that helped out
The club has also supported with various events with rescue services
All these events bought in significant funds to the club.

Many thanks to all that have helped out during the year, committee , coaches and parents

Gear Steward – David Grover

The club had bought 8 new nipper boards this year and it was hoped to get some more new kit in 2017 with a grant.

I would encourage everyone to use the kit however it must be signed out and do not take kit out at 5.45 pm when the club closes at 6pm !

Overall the kit is in good condition

Coxswain – Jason Jackson – read by Richard Gowers

I will be standing down from the IRB coxswain role, It has been very rewarding training Bantham SLC members over the years and I have thoroughly enjoyed all the hard work and banter!

5. Hon.Treasurer’s Report, Mark Taylor – read by David Payne

Firstly an apology for last 18 months I have had serious health and relationship issues and consequently I have not been as timely as I would like in my role as treasurer, please would members of the club, the committee and the RNLI accept my apologies for any inconvenience caused.

The year has been a good year financially with increased income in all areas especially events / fundraising and budgeted expenditure on maintenance of club house has been delayed until this year consequently club funds have increased by £9,003.

Cash holding have increased by over £10,000

The increase in debtors is predominantly the RNLI due to late invoicing on my part as we invoice them annually in areas, once expenditure is known.

The surplus generated this year has enabled us to increase our designated maintenance reserve from £6,000 to £15,000 and our equipment reserve from £16,000 to £20,000 both of these have been achieved whilst maintaining our general reserve at 6 months of operating expenditure in line with Charity Commission guidelines.

Last year a Independent inspection was not required. Anne Platt has agreed to inspect the accounts this year once approved by the Committee and these will be emailed to members before submission to the Charities Commission.

We are in a long process of moving our two bank accounts (Nat Westminster current account and Barclays deposit account) to HSBC so we can benefit from online banking. I sincerely hope that this transfer is completed soon!

We are currently investigation converting the unincorporated charity into a Charitable Incorporated Organisation (CIO), CIO's were not in existence when the club was established but are the defacto organisation for small charitable clubs and provide greater protection for Trustees and members. The process is relatively straightforward with the exception of the lease on the club house land, once we have taken advice we will communicate further with members and confirm details of any Extraordinary General Meeting that ma be required to seek Members approval

If anyone has any questions that are not able to be answered please email mark@happyaccounts.co.uk and I will respond after Tuesday.

Read verbatim. President proposed that the final accounts need to be circulated and then approved at the next committee meeting.

Question from the floor regarding insurance cover and concern over the liability of members regarding club activities, support for additional insurance cover. Dave Payne and Esther Pearson explained that the insurance policy covers Directors and Officers insurance, equipment and additional public liability cover. There is a necessity to consider moving to a CIO as covered in the Treasurers report. This would give us a limitation of liability if something goes wrong. At present it is the committee members who are personally contracting and personally creating agreements. The new CIO would put this in an entity, enabling the committee to be more protected from the work involved.

6. Trainers report, Donna Timmis

Thank you to everyone for making training sessions happen and making them so successful. Trainers and for all partents who muck in volunteering.

Another great year. More new helpers, hopefully they will be level 1 coach / level 2 coach, 5 new trainer assessors, 12 new lifeguards (8 x youth / 4 x senior). Also able to purchase 8 new boards.

The graduate lifeguard scheme has achieved 34 in year 1 (17 in June 17 in October. Of which 5 have completed and moved on to year 2.

Increase in numbers with 14 kids spread over all ages and can now take more older kids which is great. As we have heard there has been a reduction in senior members which we would like to increase. There is senior training on Saturdays in the summer which is great fun and winter training in the pool, there are different options to volunteer on the beach and you don't need to be a swimmer. Roles for everyone.

Thanks to everyone, especially all the kids for the great effort and enthusiasm.

7. Election of Officers and Submissions

All officers were elected as per notice

David Payne : Chairman , Richard Gowers : Secretary , Dave Grover : Gear Steward, Donna Timmis : Committee member, Anthea McCoy Committee member

Mark Taylor, Ross Porter and Loic Doison had lapsed memberships and so were unable to be elected.

Submission

Electronic Communications - email

To Change the existing constitution so to allow all communications to be made via email

Reason – It has been used for some time and is a cost effective reliable communication solution.

“Any member or trustee of the club, by providing the club with his or her email address or similar, is taken to have agreed to receive communications from the club in electronic form at the address, unless they have indicated to the club their unwillingness to receive such communications in that form.

This will include general communications, notices of AGM's and meetings

The Trustees and officers will take reasonable steps to ensure that members are promptly notified of any such notices.”

All in favour.

8. Presentations.

Kevin Rowe, club safeguarding officer, was hoping to do a presentation today, unfortunately needs to work so can't be with us. We will keep you updated regarding any changes to safeguarding policy and practice.

Peter Hurrell sadly died in December 2016, one of the club's founder members, we are saddened by his loss. Our thoughts go to his family.

9. End of Year Awards Ceremony Hosted by Jo Lawrence and handed out by Dave Grover

Insert lists.

Thanks for all the trainers, coaches and helpers to reach achievements of all

Meeting closed 17.35pm.