

BANTHAM SURF LIFE SAVING CLUB

CONSTITUTION

Adopted on the Fourteenth day of March 1994.

Amendments adopted on the Eighth day of December 2000

1 Name

The Club shall be known as the Bantham Surf Life Saving Club (herein called "the Club").

2 The Objects of the Club

The objects of the Club (herein called "the objects") are:

- (1) The prevention and reduction of loss of life by drowning on the beach;
- (2) The prevention and development of surf life saving, for the resuscitation of the rescued and the application of first aid.

3 Powers

In furtherance of the objects, but not otherwise, the Club may exercise the following powers

- (1) Promote the water safety aspects of all beach activities;
- (2) Develop beach life saving methods in all their respects;
- (3) Comply with the basic patrol, uniform and regulations issued by the ~~Board or Examiners~~ *relevant Commission or body* of the Surf Life Saving Association of Great Britain Limited.
- (4) Work in closest possible manner with all other bodies and organisations whose work is conducive to the aim of the Club;
- (5) Provision and maintenance of the Club premises at Bantham Beach, Bantham, *Kingsbridge, South Devon*;
- (6) Procure contributions to the Club by personal or written appeals, public meetings or otherwise;
- (7) Do all such things as are necessary for the attainment of such objects.

4 Membership

The Club shall consist of one Hon. President and Vice President to be appointed at the Annual General Meeting. Club membership shall comprise Full Members *herem called "members"* and Associate Members who have paid the annual subscription as laid down from time to time by the Club Committee hereinafter mentioned.

Junior/Nipper membership shall be open to those under the age of 16 years who are interested in furthering the work of the Club. Junior/Nipper members shall not be entitled to vote. They shall be entitled to use the Club equipment and facilities as authorised by Club Rules.

5. The Committee.

- (1) The governing body of the Club shall be the Club Committee (herein called "the Committee"), comprising nine Full Members as specified below:
 1. The Club Chairman.
 2. The Hon. Secretary.
 3. The Hon. Treasurer.
 4. The Club Captain.
 5. The Vice-Captain.
 6. The Gear Steward and
 7. Three ordinary Full Members.
- (2) The Vice-Chairman shall be elected by the Committee if required.
- (3) Should a casual vacancy occur among the Officers or Committee members during their year of office, the Committee may co-opt a member to fill the vacancy *until the next Annual General Meeting. Any member so appointed must retire at the next Annual General Meeting but they may be elected as a member of the Committee at that meeting.*
- (4) Officers and Committee members shall be elected at the Annual General Meeting or at an extra-ordinary General Meeting *in manner hereinafter appearing.*
- (5) The Committee shall be responsible for the entire working of the Club, its discipline and conduct and for organisation of its activities.
- (6) The Committee shall have the power to adopt and issue such Standing Orders and or Rules for the Club. Such Standing Orders and or Rules shall come into operation immediately provided they shall be subject to review by the Club in general meeting and shall not be inconsistent with the provisions of the Constitution.
- (7) The quorum for any Committee meeting shall be five.
- (8) The Club Chairman shall always be entitled to a casting vote, if he/she wishes.
- (9) *Minutes of all proceedings of the Committee must be taken and be open to inspection by any member of the Club on application to the Hon. Secretary.*

6. Duties of the Hon. Secretary:

- (1) To be responsible for the general routine administration of the Club and all the usual duties carried out by an Hon. Secretary.
- (2) To keep minutes and conduct the correspondence of the Club.
- (3) To be an ex-officio member of any Committee or Sub-Committee.
- (4) To speak for the Club on publicity matters.
- (5) To take all necessary urgent decisions between Committee meetings after consultation with three other members of the Committee.
- (6) At all times to be responsible to the Committee.

7. Duties of the Hon. Treasurer.

- (1) To receive and bank all monies on behalf of the Club and issue official receipts.

- (2) To keep accounts of the Club and to have a summary of the current financial position available at each Committee meeting and to present to the A.G.M. Income and Expenditure Accounts for the previous year, together with his/her report and statement of Assets on a balance sheet, duly audited by the Hon. Auditor.
- (3) To provide statements of Account of the Club the Commissioners.
- (4) Expenditure to be authorised by the Committee (except small items from the petty cash account).
- (5) Cheques must be signed by the Hon. Treasurer and either the Chairman or Hon. Secretary

8. Committee Meetings

The date, time and place of each meeting shall be decided at the previous meeting or at the discretion of the Hon. Secretary. Members to be notified five days beforehand whenever possible

9. The Annual General Meeting.

- (1) The Annual General Meeting (herein called "the A.G.M.") of the Club shall be held as soon as possible after the end of the financial year on September 30th.
- (2) *At least 28 days before the A.G.M. notice of the meeting specifying the business to be transacted and the day, place and hour of the meeting must be sent to every member by letter to his/her address as given in the Club Register.*
- (3) All Full Members whose subscriptions for the previous or current year have been paid shall be entitled to speak and vote. All Associate Members whose subscriptions for the previous or current year have been paid shall be entitled to speak, but shall have no voting rights. Non-members may attend by invitation of the Committee members and may be allowed to speak, at the discretion of the Chairman of the meeting, but shall not be entitled to vote.
- (4) Agenda: After the annual reports of the Officers have been approved, other matters may be raised, subject to the ruling of the Chairman of the meeting. Officers and other Committee Members shall be elected

10. Extra-Ordinary Meetings.

May be called by the Committee or at the request of not less than eight Full Members of the Club. The Notice of the meeting must state the business to be discussed.

11. Election of the Committee:

Election of members of the Committee must take place in the following manner:

- (1) *Any member of the Club may nominate any other member to serve on the Committee.*
- (2) *The name of each member nominated with the names of his/her proposer and seconder must be in writing and in the possession of the Hon. Secretary at least 28 days before the A.G.M. Neither the proposer nor seconder need be present at the meeting.*
- (3) *A list of all the names of the candidates must accompany the Notice convening the meeting.*

- (4) Any member may propose any other candidate or candidates, by notice in writing to the Hon Secretary with the name of the seconder, at least 21 days before the A.G.M. The Hon Secretary must notify members in writing of such proposals at least 14 days before the A.G.M.
- (5) Voting at the A.G.M. may be given either personally, by proxy or by show of hands or otherwise as the Chairman may direct (except at contested elections of officers or members to serve on the Committee whereupon voting must be by secret voting paper or ballot in which case any proxy votes must be taken into consideration). In the case of two or more candidates receiving an equal number of votes the Chairman of the meeting shall have a casting vote.
- (6) A proxy must be appointed in writing under the hand of the appointor and the instrument appointing the proxy must be delivered to the Hon. Secretary on or before the meeting is due to take place

12. Holding Trustees:

Duties of the Holding Trustees shall be as follows:

- (1) To hold on behalf of the Club the Lease of the Club Premises from Evans Estates (1956) Limited (therein called "Evans Estates").
- (2) To assist the Club in conforming to the covenants of the Lease.
- (3) The Holding Trustees of which there must be a minimum of four shall be nominated by the Committee subject to approval of Evans Estates.
- (4) The Holding Trustees must deal with the Club Premises as the Committee may from time to time direct by resolution (of which an entry in the minutes is to be conclusive evidence).
- (5) Where by reason of death, resignation or removal it is necessary for a new Holding Trustee to be appointed the Committee must nominate subject as aforesaid the person or persons to be appointed the new Holding Trustee of Trustees.
- (6) To give effect to the nomination the Chairman of the Club is now nominated as the person to appoint the new Holding Trustee within the meaning of the Trustee Act 1925 section 36 and he must by deed appoint the person or persons nominated by the Committee.

13. Full Members:

- (1) They shall be insured through the Surf Life Saving Association of Great Britain Limited for all Club Activities.
- (2) They shall have the right to use all Club equipment and facilities as authorised by Club Rules.
- (3) They shall be expected to play a full and active part in the Club activities, patrols and training sessions when called upon to do so by any officer of the Club.

14. Associate Members:

- (1) They may be elected at the discretion of the Committee.
- (2) They shall not be insured by the Club for water based activities and shall not have the right to use the Club equipment. They may be invited at any time by any officer of the Club to assist in any Club activity, but they shall not be invited to enter the sea or

- (3) They may form their own Committee, which shall have the power to put forward suggestions and recommendations to the Club Committee.

15. Discipline

Any member of the Club whose breach of the Club Rules, whose conduct, or whose failure to justify his/her membership makes his/her continued membership undesirable in the opinion of the Committee may be suspended or expelled by Order of the Committee provided that the individual member concerned shall have the right to be heard by the Committee before a final decision is made

16. Finance.

All monies raised by or on behalf of the Club shall be applied to further the objects of the Club and for no other purpose provided that nothing contained in this Constitution shall prevent payment in good faith of reasonable and proper remuneration to any employee of the Club or the reasonable out of pocket expenses incurred by any employees or Officer of Committee Member of the Club

17. Hon.Auditor.

An Accredited Auditor shall be appointed at the A.G.M.

18. Alterations to the Constitution:

- (1) The Constitution may be altered by a resolution by not less than two thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed
- (2) No amendment may be made to clause 1 (the name of the Club), clause 2 (the objects clause), clause 18 (the dissolution clause) or this clause without the prior consent in writing of the Commissioners.
- (3) No amendment may be made which would have the effect of making the Club cease to be a Charity at Law
- (4) The Committee should promptly send to the Commissioners a copy of any amendments made.

19. Dissolution

If the Committee decides that it is necessary or advisable, on the ground of expense or otherwise, to dissolve the Club it shall call a meeting of all members of the Club, of which not less than 21 days notice (stating the terms of the resolution to be proposed) shall be given. If the proposal is confirmed by a two-thirds majority of those present and voting at such meeting the Committee shall have power to realise any assets held by or on behalf of the Club. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of the Club as the

members of the Club may determine or failing that shall be applied for some other charitable purpose. A copy of the statements of Accounts, or accounts and statement, for the final accounting period of the Club must be sent to the Commissioners.

This Constitution was adopted on the date mentioned above by the persons whose signatures appear at the bottom of the document

I. Margie	B. Ackland	D. Grover	L. J. Woodward
N. Girling	K. Jones	P. Miles	

Amendments/additions are shown as deletions e.g. ~~Board of Examiners~~ or *in Italics*.